

Sample Settlement Agreements

Below are two very simple settlement agreements. The first is a rent repayment agreement and the second is early lease termination agreement. They may be used in an informal settlement arrangement or mediation.

Rent Repayment Agreement

I, _____, a tenant
at _____, owe
\$ _____ as of _____, 2020, which I agree to repay according to the
schedule below. The landlord has waived all late fees and interest for the amount owed and agrees that
the payment plan is interest/penalty free. This will fully settle all amounts owed as of the date of this
agreement. The signatures below confirm our agreement. The landlord agrees to dismiss the eviction
case that is currently pending and we both agree to ask for the trial date to be reset until after the last
repayment is made, so that I can make all of the payments. Each payment will be recorded below by the
person receiving the payment and a receipt will be given. The other terms of the lease agreement
continue to apply and remain in effect.

Payment Schedule and Progress Report:

Future date: _____ Amount \$ _____ Date paid: _____ Received by: _____

Future date: _____ Amount \$ _____ Date paid: _____ Received by: _____

Future date: _____ Amount \$ _____ Date paid: _____ Received by: _____

Future date: _____ Amount \$ _____ Date paid: _____ Received by: _____

_____ Date: _____

(Signature of landlord or landlord's agent)

Landlord's or landlord's agent printed name: _____

_____ Date: _____

(Signature of tenant)

Early Termination Agreement

I, _____ (the tenant)
at _____ (rental unit)
and _____ (the landlord) agree to terminate the lease currently in effect between us. This agreement overrides any early termination notice periods or penalties in the current lease agreement. As long as I move out on or before _____, 2020, the landlord agrees to dismiss the eviction case that is currently pending and we both agree to ask for the trial date to be reset until after the move out date, so that I can move out. All other terms of the lease remain in effect.

_____ Date: _____

(Signature of landlord or landlord's agent)

_____ Date: _____

(Signature of tenant)