

# Make Justice Happen

Houston Volunteer Lawyers is the pro bono legal aid arm of the Houston Bar Association



[www.makejusticehappen.org](http://www.makejusticehappen.org)

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## Case Representation Clinic

### Introducing: Case Representation Clinic

#### Full Representation Impact; Limited Scope Package

How it Works:

#### *We Make It Easy ...*

- Step 1. Select a Project.** Choose from Family, Guardianship, Title Clearing (Harvey), or Tax. Other Projects in development.
- Step 2. Recruitment CLE (optional).** CLE will introduce HVL's clients and how to overcome the practical barriers to providing legal services, will provide an overview of the project, and will discuss HVL's available resources.
- Step 3. Phase 1 CLE.** HVL will provide a substantive nuts-and-bolts CLE that will explain the first steps of the case representation to a natural pause.
- Step 4. Complete Phase 1.** HVL provides annotated templates and other resources to assist your volunteers in completing the first phase of the case.
- Step 5. Office Hours.** HVL hosts office hours on-location to answer your volunteers' question, review documents, and assist with other concerns. Generally, office hours held about 4-6 weeks after the CLE.

#### **Repeat Steps 3-5, as necessary.**

All current projects are completed in two phases. The next phase is generally scheduled approximately 8-12 weeks after the previous phase. Project length varies depending on the type of case and when CLEs are scheduled. Most projects are expected to complete within 3-6 months.

***... You Make Justice Happen.***

If you are interested in hosting a Case Representation Clinic,  
please contact Jessie Campbell, Pro Bono & Outreach Director, at [Jessie.Campbell@hvlp.org](mailto:Jessie.Campbell@hvlp.org)

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